

## Ymlaen Llanelli board meeting minutes

Tuesday, 16<sup>th</sup> September 2025  
Great Hall, Llanelly House



### Minutes

#### Present

|                  |    |                    |
|------------------|----|--------------------|
| Lesley Richards  | LR | Nationwide (Chair) |
| Adrian Davies    | AD | Lloyd & Whyte      |
| Andrew Stephens  | AS | Resident           |
| Martin Blackwell | MB | The Works          |
| Matthew Harvey   | MH | Specsavers         |

|               |    |                 |
|---------------|----|-----------------|
| Mandy Jenkins | MJ | BID Manager     |
| Jade Evans    | JE | BID Coordinator |

#### Apologies

|                  |     |                          |
|------------------|-----|--------------------------|
| Alun Littlejohns | AL  | St Elli Shopping Centre  |
| Arfon Davies     | ArD | Llanelli Town Council    |
| Carla Shepherd   | CS  | Primavera Wellness Space |
| Juliet Campbell  | JC  | Bradley's Coffee         |
| Lee Edmunds      | LE  | Evans & Powell           |

| Item | Detail                                                                                                                                                                                                                                                                                                                                                                                                                          | Action                                        |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| 1.0  | <b>Welcome and introductions</b><br><br>Meeting commenced at 16:10. Apologies given as above.                                                                                                                                                                                                                                                                                                                                   |                                               |
| 2.0  | <b>Minutes of the last meeting and matters arising</b><br><br><b>2.1. Confirmation of approval</b><br><br>Those attending confirmed the minutes were an accurate account of discussions.<br><br><b>2.2. Matters arising</b><br><br><b>2.2.1. Old office contracts</b><br><br>MJ updated that the old office contracts haven't been sorted yet but will be done after the Vintage Festival has taken place and workload lessens. | <b>MJ and JE: Cancel old office contracts</b> |
| 3.0  | <b>Company matters</b><br><br><b>3.1. Financial update</b><br><br>LR updated the board: currently £47,677.05 in bank account. A BID levy invoice of £60,180 including VAT has now been received. LR spoke about her discussion with the leader of the council regarding the late bill issue.                                                                                                                                    |                                               |

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|            | MJ updated the board that there is also £10,000 outstanding to be received from the council for pending grant claims for the 80s Festival and Augustfest.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>4.0</b> | <p><b>Events for 2025</b></p> <p>MJ and JE updated the board on the upcoming events:</p> <ul style="list-style-type: none"> <li>• Llanelli Vintage Festival – Saturday 20<sup>th</sup> September</li> <li>• Llanelli Food and Drink Festival – Saturday 18<sup>th</sup> October</li> <li>• Llanelli Christmas Parade – Saturday 6<sup>th</sup> December</li> </ul> <p>JE updated the board on the current number of traders booked in for the food festival.</p>                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>5.0</b> | <p><b>Renewal ballot</b></p> <p>MJ updated the board on the issue with the notice of ballot.</p> <p><b>5.1. Timeline</b></p> <p>MJ and JE explained the ballot timeline to the board: the notice of ballot was issued on time before 11<sup>th</sup> September; ballot papers are due to be issued by 25<sup>th</sup> September, and the vote will close at 5pm on 23<sup>rd</sup> October.</p> <p><b>5.2. Accounts</b></p> <p>MJ asked board members to take on ballot accounts. LR agreed to take all banks. MB to take Home Bargains and Odeon. MH to take Joe's Ice Cream. AS explained that the ballot is on the agenda for Llanelli Rural Council next month, however he will have to leave the room during discussions due to conflict of interest and so will not know the outcome.</p>                                                       |  |
| <b>6.0</b> | <p><b>Updates from outside bodies including the Chamber of Trade / Task Force</b></p> <p>AS updated that the Chamber had received the placemaking plan engagement email from the council; the Urban Foundry will be doing a joint session with the Chamber in October, but no date set yet. The Town Council and the BID will be approached separately by the council/Urban Foundry.</p> <p>MJ and AS updated the board on the Task Force placemaking plan workshop that took place two weeks ago.</p> <p>MJ had received an update from AL that demolition of the Shaker building will commence on 29<sup>th</sup> September. AL had also said that CKs cannot purchase the Bar Luna building as the council do not do freehold sales.</p> <p>MJ updated that demolition of the Brighthouse building will commence on 24<sup>th</sup> September.</p> |  |

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|            | <p>AS left the meeting at 16:35.</p> <p>LR spoke about structural issues in the Nationwide and Halifax buildings.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                   |
| <b>7.0</b> | <p><b>AOB</b></p> <p>The board spoke about Kelvin Rees' request to join the board on behalf of Llanelli Regeneration Ltd. MJ updated the board on her recent meeting with Kelvin and his request for a letter of support for an application regarding his property. The board felt there would be a conflict of interest if Kelvin joined the board and the board then gave a letter of support. The board agreed that Kelvin could join board if the board does not give a letter of support for the application.</p> <p>The board discussed board membership.</p> <p>MJ suggested asking the police to join the board; the board were open to the idea. MJ asked LR to ask the commissioner to nominate someone to join board.</p> <p>MJ updated on her meeting with the manager of Wetherspoon, who was not keen on joining the board due to time commitments. The manager had explained that head office want to apply for a beer garden licence for the premises but know they are unlikely to get one due to the road intersecting the area.</p> | <p><b>LR: Speak to commissioner about police board member</b></p> |
| <b>8.0</b> | <p><b>Date of next meeting</b></p> <p>Tuesday, 4<sup>th</sup> November</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                   |