

Llanelli board meeting minutes

Tuesday, 7<sup>th</sup> February

10 John Street

## Minutes

### Present

Lesley Richards	LR	Nationwide (Chair)
Lee Edmunds	LE	Evans & Powell (present for part of the meeting)
Andrew Stephens	AS	Llanelli Chamber of Commerce
Mandy Jenkins	MJ	BID Manager

### Apologies

Martin Blackwell	MB	The Works
Matthew Harvey	HM	Specsavers

Item	Detail	Action
<b>1.0</b>	<b>Welcome and introductions</b> 1.1 Apologies were given as above.	
<b>2.0</b>	<b>Minutes of the last meeting and matters arising</b> Those attending confirmed the minutes were an accurate account of discussions.  <b>2.1 Confirmation of approval</b> Approved.  <b>2.2 Matters arising</b> <b>2.2.1 Storenet / Nitenet trial</b> The board decided that this was no longer needed due to the Met Bat changing hands.  <b>2.2.2 Andrew Marzano</b> MJ had spoken to Andrew and he did not want to join the board due to other time commitments.  <b>2.2.3 Ice rink</b> This had proved to be too expensive to hire in before Christmas.  <b>2.2.4 Board members</b> MJ had met with Pobl Housing and they were happy to resign from the board. Sarah Morris had also resigned due to time commitments.	

	The board accepted the suggestion of Carla Shepherd joining as a voluntary contributor to the board should she want to. Everyone to think about new businesses that might like to join.	
<b>3.0</b>	<p><b>Company matters</b></p> <p><b>3.1 Financial update</b></p> <p>Currently approximately £85k in the account once CCC had been paid their final CRF invoice. There would also be a £10k VAT refund from HMRC.</p>	
<b>4.0</b>	<p><b>Events</b></p> <ul style="list-style-type: none"> <li>• Food Festival – Saturday, 15<sup>th</sup> October Not as busy as the previous year due to the weather but still a really good event.</li> <li>• Non-reindeer reindeer Parade - Saturday, 3<sup>rd</sup> December Not as busy as previous years but few complaints about the lack of reindeer and the tuk tuk had gone down well.</li> <li>• Superhero Day – 22<sup>nd</sup> February</li> <li>• Cartoon Capers – 4th April</li> <li>• 80s Festival – 24<sup>th</sup> June</li> <li>• Vintage Festival – 16<sup>th</sup> September</li> <li>• Food Festival – 21<sup>st</sup> October</li> <li>• Christmas Parade – 2<sup>nd</sup> December</li> </ul>	
<b>5.0</b>	<p><b>Potential Beer Festival</b></p> <p>This had been a pledge in the rebalot proposal document. This new event would take place on Saturday, 5<sup>th</sup> August with some sort of beer trail included to encourage people to visit all the night time economy businesses in town. Discussions taking place with Tinworks about an Ymlaen Llanelli / Augustfest beer with custom label that would be offered to anyone completing the trail.</p>	
<b>6.0</b>	<p><b>Community Transport Initiative</b></p> <p>MJ and JE had met with Cllr Sharon Davies before Christmas about using the initiative to develop one of the proposal pledges around bringing people into town from local sheltered accommodation and care homes. The board agreed that it would be good to take the idea forward in the Spring using Clos Llanfihangel in Dafen as a pilot.</p>	
<b>7.0</b>	<p><b>Community Renewal Fund / Targeted Finance Fund</b></p> <p>MJ gave the following updates:</p> <p><b>5.1 Ambassador scheme</b></p> <p>December and January had been quite quiet months in terms of incidents reported. The ambassadors would be funded under the Targeted Finance Fund until the end of March. MJ and JE would submit an application to the Shared Prosperity Fund as soon as it opened. This would provide funding until the end of December 2024.</p>	

	<p><b>5.2 E-cargo bike delivery scheme</b></p> <p>This came to an end on 31<sup>st</sup> December with the CRF funding. It was busier in November and December with the highest amount of calls coming from members of the public as opposed to businesses. Lee Morris would continue the service one day a week voluntarily from 3<sup>rd</sup> March. The board decided to apply to the Shared Prosperity Fund to continue the service with reduced hours once the fund opened.</p>	
<b>8.0</b>	<p><b>Update from Chamber of Trade / Taskforce</b></p> <p>Tara Fisher has taken over as Chamber Secretary.</p> <p>Task Force to take place on Thursday, 9<sup>th</sup> February.</p>	
<b>9.0</b>	<p><b>AOB</b></p> <p>217 entries for the nutcracker trail.</p> <p>The SPF would have an events fund where up to £4k per event could be applied for.</p>	
<b>10.0</b>	<p><b>Date of next meeting</b></p> <p>Tuesday, 21<sup>st</sup> March</p>	