

Llanelli board meeting minutes

Tuesday, 23rd May

10 John Street

Minutes

Present

Lesley Richards	LR	Nationwide (Chair)
Martin Blackwell	MB	The Works
Andrew Stephens	AS	Llanelli Chamber of Commerce
Adrian Davies	AD	Davies Craddock
Carla Shepherd	CS	Primavera
Mandy Jenkins	MJ	BID Manager

Apologies

Matthew Harvey	HM	Specsavers
Lee Edmunds	LE	Evans & Powell
Arfon Davies	AD	Llanelli Town Council

Item	Detail	Action
1.0	Welcome and introductions 1.1 Apologies were given as above and LR welcomed CS to her first meeting.	
2.0	Minutes of the last meeting and matters arising Those attending confirmed the minutes were an accurate account of discussions. 2.1 Confirmation of approval Approved. 2.2 Matters arising None.	
3.0	Company matters 3.1 Financial update £59,470 in the account with a further £4k to come in from the SPF events' fund.	
4.0	Events <ul style="list-style-type: none"> Cartoon Capers – 4th April Very successful in terms of footfall and probably our busiest ever half term event.	

	<ul style="list-style-type: none"> • 80s Festival – 24th June • Beer Festival – 5th August • Vintage Festival – 16th September • Food Festival – 21st October • Christmas Parade – 2nd December 	
5.0	<p>Community Transport Initiative</p> <p>The board discussed the idea of potentially using the initiative as a ‘park and ride’ for the beer festival in August.</p>	
6.0	<p>Targeted Finance Fund / Shared Prosperity Fund</p> <p>MJ gave the following updates:</p> <p>5.1 Ambassador scheme</p> <p>MJ presented the financial situation to the board. There was still no news on the SPF application with the BIDs reserves unable to sustain the ambassadors long-term. The board decided that the programme could be funded for another five weeks but if no update on funding was received, it would have to come to an end. LR and MJ were also looking to the Police for funding.</p> <p>5.2 E-cargo bike delivery scheme</p> <p>No update, awaiting the SPF application result.</p>	
8.0	<p>Update from Chamber of Trade / Taskforce</p> <p>AS gave an update from the Chamber including the potential to develop a Property Trust to by the Murray Street church. The Task Force would take place on Thursday, 25th May.</p>	
9.0	<p>AOB</p> <p>MJ had attended a meeting with the Shopmobility committee that afternoon and had agreed to be a part of it moving forward. AS had also agreed to be part of the group.</p> <p>MJ and JE had spoken to Lyn John of Llanelli Community Heritage about a potential ‘story of Llanelli’ trail around town during the summer. He was working on some suggestions that could be included.</p>	
10.0	<p>Date of next meeting</p> <p>Tuesday, 27th June</p>	